

**Elections/ Most Immediate**

**STATE ELECTION COMMISSION**

3<sup>rd</sup> Floor, Buddha Bhavan, M G Road, Secunderabad – 500 003.

**C I R C U L A R No.18**

**No. 831/SEC-F1/2009**

**Dated 20-07-2009**

Sub:- Conduct of elections to GHMC- Training of Presiding Officers – Filling up of Presiding Officer's Diaries – Certain instructions- Issued - Regarding.

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It has come to the notice of the Commission that in the past elections, some Presiding Officers did not write the Presiding Officer's Diaries properly which led to a doubt on the purity of the electoral process. Besides a few cases of mismatch of Form XXXIV and Form XXXVI, instances have been noticed when the Polling Agents were not provided with attested copies of the account of votes recorded in Form XXXVI in spite of clear instructions in this regard in the Handbook for Presiding Officers.

2. At the time of training of the Presiding Officers, this should be kept in mind and the Presiding Officers should be asked to be very careful while filling up the Presiding Officer's Diary. If, for any reason, there is any difference in the number of electors casting their votes as reflected in Form XXXIV, Form XXXVI and the votes recorded in EVM, the discrepancy must be explained clearly in the Presiding Officer's Dairy.

3. The Zonal Officers shall personally ascertain from the Presiding Officers of the polling stations coming under his jurisdiction and confirm that the Presiding Officers have properly written their diaries. Over and above this at the reception centre at the time of receiving EVM and other statutory, non-statutory documents from the Presiding Officer, a question shall be asked whether he has written the Presiding Officer's diary duly filling up all columns or not. **Only after confirming this, the Presiding Officer shall be relieved from the reception centre.**

4. The EA&C&SO, GHMC is requested to issue suitable instructions in the matter to all the DMCs & Asst. Election Authorities, Returning Officers, and all election related officers for strict compliance.

**Sd/-B.Venkateswara Rao,  
SECRETARY**

To

The Election Authority & Commissioner & Special Officer, GHMC.

The Addl. Election Authorities and Collectors & Dist. Magistrates of Hyderabad, Ranga Reddy & Medak.

All the Dy. Election Authorities and Zonal Commissioners, GHMC.

All the Asst. Election Authorities and Dy. Municipal Commissioners, GHMC.